

**APPENDIX D:**  
**Program Concurrence Forms**

**The Ohio State University  
Colleges of the Arts and Sciences Program Concurrence Form**

The purpose of this form is to provide a simple system of obtaining departmental and college reactions to proposed development of and changes to academic programs. A letter may be substituted for this form.

An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

**A. Information from the academic unit *initiating* the request**

The Colleges of the Arts and Sciences 12/5/05  
Initiating Academic Unit Date

Forensic Science  
Program Title

Minor Undergraduate  
Program Type (Major or Major Track/Minor or Minor Track/Certificate) Level

Type of Request (Circle):  New Program     Program Change

Department of Anthropology  
Academic unit asked to review the request

January 13, 2006  
Date response is needed

**B. Information from the academic unit *reviewing* the request should include a reaction to the proposal, including a statement of support or non-support (continued on the back of this form or a separate sheet, if necessary).**

*This is a wonderful opportunity to develop a broadly interdisciplinary minor, drawing together disciplines across campus in forming a timely and innovative minor.*

**Signatures**

1.	<i>Alan Larsen</i>	<i>Chair</i>	<i>Anthropology</i>	<i>8 Dec. 2005</i>
	Name	Position	Unit	Date
2.	<i>W. Scott Myer</i>	<i>Undergrad Studies Chair</i>	<i>Anthropology</i>	<i>12/9/05</i>
	Name	Position	Unit	Date
3.				
	Name	Position	Unit	Date

**The Ohio State University  
Colleges of the Arts and Sciences Program Concurrence Form**

The purpose of this form is to provide a simple system of obtaining departmental and college reactions to proposed development of and changes to academic programs. A letter may be substituted for this form.

An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

**A. Information from the academic unit *initiating* the request**

The Colleges of the Arts and Sciences 12/5/05  
 \_\_\_\_\_  
 Initiating Academic Unit Date

Forensic Science  
 \_\_\_\_\_  
 Program Title

Minor Undergraduate  
 \_\_\_\_\_  
 Program Type (Major or Major Track/Minor or Minor Track/Certificate) Level

Type of Request (Circle):  New Program     Program Change

Department of Chemistry  
 \_\_\_\_\_  
 Academic unit asked to review the request

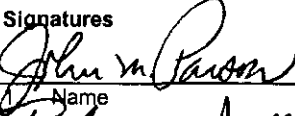
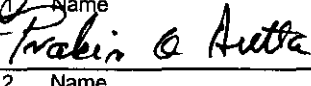
January 13, 2006  
 \_\_\_\_\_  
 Date response is needed

**B. Information from the academic unit *reviewing* the request should include a reaction to the proposal, including a statement of support or non-support (continued on the back of this form or a separate sheet, if necessary).**

The Department of Chemistry fully supports the proposed undergraduate interdisciplinary minor in Forensic Science.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Signatures**

	Vice Chair for Undergraduate Studies    Chemistry		12/06/05
Name	Position	Unit	Date
	Chair	Chemistry	12/8/05
2. Name	Position	Unit	Date
3. Name	Position	Unit	Date

CSE

**Linda Schoen**

---

**From:** Bruce W. Weide [weide@cse.ohio-state.edu]  
**Sent:** Wednesday, January 25, 2006 4:15 PM  
**To:** Linda Schoen  
**Cc:** Edward Adelson; Bob Gustafson  
**Subject:** Re: Proposal for Undergraduate Interdisciplinary Minor in Forensic Science

Hi Linda,

CSE concurs with the idea of this minor and with the inclusion of CSE 551 in the electives list. Thank you for including this course.

I need to suggest some other faculty names to put on the list under CSE. This is not a personal research or teaching interest area for me; I've been communicating and acting in my role as Interim Chair of CSE (until Dec 31), and Associate Chair (as of Feb 1) with responsibility for curriculum and undergrad program issues. We have several faculty who are interested in information security issues as discussed in CSE 551, and probably one or all of them should be listed rather than me. I'll get back with you on that within a couple days once I make sure they are all OK with having their names listed. :-)

--  
Cheers,  
Bruce

<b>The Ohio State University</b> <b>Colleges of the Arts and Sciences Program Concurrence Form</b>
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The purpose of this form is to provide a simple system of obtaining departmental and college reactions to proposed development of and changes to academic programs. A letter may be substituted for this form.

An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

**A. Information from the academic unit *initiating* the request**

The Colleges of the Arts and Sciences	12/5/05
Initiating Academic Unit	Date
Forensic Science	
Program Title	
Minor	Undergraduate
Program Type (Major or Major Track/Minor or Minor Track/Certificate)	Level


Type of Request (Circle):  New Program     Program Change

Department of Consumer Sciences
Academic unit asked to review the request
January 13, 2006
Date response is needed

**B. Information from the academic unit *reviewing* the request should include a reaction to the proposal, including a statement of support or non-support (continued on the back of this form or a separate sheet, if necessary).**

The Department of Consumer Sciences supports the request, finding it essential for students pursuing the forensic field to understand the methods, social factors, and interdisciplinary nature of forensics.

**Signatures**

1. 	Professor and Chair	Consumer Sciences	12/07/05
Name	Position	Unit	Date
2. Name	Position	Unit	Date
3. Name	Position	Unit	Date

Linda Schoen

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**From:** Susan Fisher [fisher.14@osu.edu]  
**Sent:** Monday, January 23, 2006 2:31 PM  
**To:** 'Linda Schoen'  
**Subject:** RE: Proposed Undergraduate Minor in Forensic Science

Linda,

Entomology approves of the minor and wishes to be included among the elective courses. I have hard copies, but not electronic versions, so I'll put the hard copies in the mail..

Susan

-----Original Message-----

**From:** Linda Schoen [mailto:schoen.16@osu.edu]  
**Sent:** Monday, January 23, 2006 11:06 AM  
**To:** fisher.14@osu.edu  
**Cc:** 'caroline+@osu.edu'; 'Linda Schoen'  
**Subject:** FW: Proposed Undergraduate Minor in Forensic Science

Dear Susan,

Dave told me that he forwarded this request on to you. I am ready to submit this minor and would like to be able to list your courses (below) on this minor. All of the university curriculum committees are requiring that responses from all units be attached to the proposal. An email outlining your response is adequate. Also, I still need copies of the syllabi as well. Please let me know if you have any questions. Thanks!

Linda

Linda G. Schoen  
Assistant Executive Dean  
The Colleges of the Arts and Sciences  
The Ohio State University  
105 Brown Hall  
190 West Seventeenth Avenue  
Columbus, OH 43210  
(614) 247-8277  
schoen.16@osu.edu

-----Original Message-----

**From:** Linda Schoen [mailto:schoen.16@osu.edu]  
**Sent:** Monday, December 05, 2005 7:13 PM  
**To:** 'Dave Denlinger'  
**Cc:** 'Caroline Breitenberger'; 'Linda Schoen'  
**Subject:** Proposed Undergraduate Minor in Forensic Science

Dear David,

As you may know, a group of dedicated faculty have been working on an undergraduate interdisciplinary minor in Forensic Science. The development group would like to include the courses below from your academic unit. If you are agreeable to this and support the minor, please send me electronic copies of the syllabi and also sign and return the attached concurrence form. All of the curriculum committees that review these minors require concurrence forms from units with listed courses, so it is important that you return the form if you wish your courses to be included in this minor. If you have any questions or need additional time to review this proposal, please contact me. Thanks!

Linda

Entomology 500  
Entomology 661


Linda G. Schoen  
Assistant Executive Dean  
The Colleges of the Arts and Sciences  
The Ohio State University  
105 Brown Hall  
190 West Seventeenth Avenue  
Columbus, OH 43210  
(614) 247-8277  
schoen.16@osu.edu



Medical Technology Division

1583 Perry Street  
Columbus, OH 43210-1234  
Phone: (614) 292-7303  
FAX: (614) 292-0210  
www.amp.ohio-state.edu/MT/

# Memo

**To:** Linda Schoen, Assistant Executive Dean  
**From:** Sally V. Rudmann, Director, Medical Technology Division   
**Date:** December 12, 2005  
**Re:** Concurrence: Forensic Sciences Minor

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I am writing to indicate my support for the proposed Forensic Sciences Minor in the Colleges of the Arts and Sciences with the inclusion four Medical Technology courses, MT 504, MT 600.01, MT 640 and MT 645.01, as electives for students in the minor.

I have been part of the planning team for the minor and I feel that the proposal is well conceived, the content appropriate, and that it meets a significant student demand from a number of programs across the University. I anticipate that a number of the MT majors may find this minor attractive and that it will provide a suitable introduction to the science for students who intend to apply for graduate work in Forensic Science as well as for those whose long term aspiration is Forensic Pathology.

Please contact me should you require additional information.

The most comprehensive health sciences center in America



**The Ohio State University**  
**Colleges of the Arts and Sciences Program Concurrence Form**

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An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

**A. Information from the academic unit *initiating* the request**

The Colleges of the Arts and Sciences 12/5/05  
 Initiating Academic Unit Date

Forensic Science  
 Program Title

Minor Undergraduate  
 Program Type (Major or Major Track/Minor or Minor Track/Certificate) Level

Type of Request (Circle):  New Program     Program Change

School of Allied Medical Professions- Medical Technology  
 Academic unit asked to review the request

January 13, 2006  
 Date response is needed

**B. Information from the academic unit *reviewing* the request should include a reaction to the proposal, including a statement of support or non-support (continued on the back of this form or a separate sheet, if necessary).**

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**Signatures**

1. Sheryl V. Ludmann Director Medical Technology 12/6/05  
 Name Position Unit Date

2. \_\_\_\_\_  
 Name Position Unit Date

3. \_\_\_\_\_  
 Name Position Unit Date

**Linda Schoen**

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**From:** Berl R. Oakley [oakley.2@osu.edu]  
**Sent:** Tuesday, January 31, 2006 1:56 PM  
**To:** Linda Schoen  
**Subject:** Re: FW: Undergraduate Minor in Forensic Science

Dear Linda,

I think Mandy Simcox and I must have gotten our wires crossed somewhere and this is why you did not get an earlier response. In any case, we have discussed this at a faculty meeting and the Department of Molecular Genetics is enthusiastically in favor of the Forensic Science Minor and equally enthusiastically in favor of having the courses listed below included in the minor.

Do you need syllabi for the courses?

Berl Oakley

>Dear Professor Oakley,

>  
>We are ready to submit this minor but have not received the requested  
>syllabi or the concurrence response from your department. We would  
>really like to be able to include your courses in this minor and think  
>that they strengthen the minor significantly. All of the university  
>curriculum committees are requiring that all concurrences be present in  
>these proposals. An email stating your department's response is adequate as well.  
>Thanks!

>Linda

>Linda G. Schoen  
>Assistant Executive Dean  
>The Colleges of the Arts and Sciences  
>The Ohio State University  
>105 Brown Hall  
>190 West Seventeenth Avenue  
>Columbus, OH 43210  
>(614) 247-8277  
>schoen.16@osu.edu

>-----Original Message-----

>From: Linda Schoen [mailto:schoen.16@osu.edu]  
>Sent: Monday, December 05, 2005 7:30 PM  
>To: oakley.2@osu.edu  
>Cc: simcox.1@osu.edu; 'Linda Schoen'  
>Subject: Undergraduate Minor in Forensic Science

>Dear Professor Oakley,

>  
>As you may know, a group of dedicated faculty have been working on an  
>undergraduate interdisciplinary minor in Forensic Science. The  
>development group would like to include the courses below from your  
>academic unit. If you are agreeable to this and support the minor,  
>please send me electronic copies of the syllabi and also sign and  
>return the attached concurrence form. All of the curriculum committees  
>that review these minors require concurrence forms from units with  
>listed courses, so it is important that you return the form if you wish your courses to  
>be included in this minor.  
>If you have any questions or need additional time to review this  
>proposal, please contact me. Thanks!

>  
>Linda  
>  
>Molecular Genetics 500/H500  
>Molecular Genetics 605  
>Molecular Genetics 606  
>Molecular Genetics 607  
>Molecular Genetics 608  
>Molecular Genetics 640  
>  
>  
>Linda G. Schoen  
>Assistant Executive Dean  
>The Colleges of the Arts and Sciences  
>The Ohio State University  
>105 Brown Hall  
>190 West Seventeenth Avenue  
>Columbus, OH 43210  
>(614) 247-8277  
>schoen.16@osu.edu  
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>Attachment converted: Macintosh HD:Forensic Science Min#35387F.doc  
>(WDBN/«IC») (0035387F) Attachment converted: Macintosh HD:ASC Program  
>concur f#353880.doc (WDBN/«IC») (00353880)

**Linda Schoen**

**From:** Dr. Tejwani [tejwani.1@osu.edu]  
**Sent:** Tuesday, December 06, 2005 11:26 AM  
**To:** schoen.16@osu.edu  
**Subject:** Fwd: Re: Fwd: Undergraduate Minor In Forensic Science  
**Follow Up Flag:** Follow up  
**Flag Status:** Red

Hi Linda

Dr. Wolfgnag Sadee has asked me to respond to your email to him about the creation of a Forensic Science Minor Program. Please know that our department enthusiastically support the creation of this Minor. I am herewith attaching the Concurrence form. We are also faxing the form with signatures to the given address.

Thanks for recommending our course Pharmacology 600 as an elective course. Pharmacology 600 is a classroom (face-to-face) course given in the Spring quarter. An online version of this course is Pharmacology 600D that is given in Summer, Autumn and Winter quarters. I am herewith attaching the schedule and syllabus of both courses.

Please feel free to contact me if you need any help or information.

Gopi

***Gopi A. Tejwani, Ph.D.***

*Associate Professor*

*Vice-Chairman for Education*

*Director*

*Graduate Studies Program*

*Department of Pharmacology*

*The Ohio State University*

*College of Medicine and Public Health*

*5072 Graves Hall, 333 West 10th Ave*

*Columbus OH 43210-1239, USA*

*Tel. 614-292-7092*

*Fax. 614-292-7232*

*E-mail: Tejwani.1@osu.edu*

**Home Page:**

<http://medicine.osu.edu/pharmacology/1166.cfm>

Dear Professor Sadee,

As you may know, a group of dedicated faculty have been working on an undergraduate interdisciplinary minor in Forensic Science. The development group would like to include the course below from your academic unit. If you are agreeable to this and support the minor, please send me an electronic copy of the syllabus and also sign and return the attached concurrence form. All of the curriculum committees that review these minors require concurrence forms from units with listed courses, so it is important that you return the form if you wish your course to be included in this minor. If you have any questions or need additional time to review this proposal, please contact me. Thanks!

12/9/2005

Linda

Pharmacology 600

Linda G. Schoen  
Assistant Executive Dean  
The Colleges of the Arts and Sciences  
The Ohio State University  
105 Brown Hall  
190 West Seventeenth Avenue  
Columbus, OH 43210  
(614) 247-8277  
schoen.16@osu.edu

<b>The Ohio State University</b> <b>Colleges of the Arts and Sciences Program Concurrence Form</b>
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The purpose of this form is to provide a simple system of obtaining departmental and college reactions to proposed development of and changes to academic programs. A letter may be substituted for this form.

An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

**A. Information from the academic unit *initiating* the request**

The Colleges of the Arts and Sciences	12/5/05
Initiating Academic Unit	Date

Forensic Science	
Program Title	

Minor	Undergraduate
Program Type (Major or Major Track/Minor or Minor Track/Certificate)	Level

Type of Request (Circle):  New Program     Program Change

Department of Pharmacology	
Academic unit asked to review the request	

January 13, 2006	
Date response is needed	

**B. Information from the academic unit *reviewing* the request should include a reaction to the proposal, including a statement of support or non-support (continued on the back of this form or a separate sheet, if necessary).**

Forensic Science is an important field to study laws pertaining to different areas of medicine. The Ohio State University is blessed in having many faculty members who are experts in this field and capable of teaching a variety of courses in this field. The Department of Pharmacology, College of Medicine enthusiastically support the creation of Minor Program in the field of Forensic Science. Many undergraduate students will be benefited for having a choice to take the Forensic Science Minor.

**Signatures**

	Gopi Tejwani	Vice Chair for Education; Director, Graduate Program	Pharmacology	December 6, 2005
1.	Name	Position	Unit	Date
	Wolfgang Sadee	Chairman	Pharmacology	December 6, 2005
2.	Name	Position	Unit	Date
3.	Name	Position	Unit	Date

Please return this form to the ASC Curriculum Office, 105 Brown Hall, 190 W. 17<sup>th</sup> Avenue or fax to 688-5678.

08/09/05

## Linda Schoen

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**From:** Lane J. Wallace [wallace@dendrite.pharmacy.ohio-state.edu]  
**Sent:** Wednesday, December 07, 2005 12:32 PM  
**To:** Linda Schoen  
**Subject:** Re: Proposal for Undergraduate Interdisciplinary Minor in Forensic Science



ph200\_syllabus\_20  
05.doc (40 KB...

Linda,

I read through the proposal for the Undergraduate Interdisciplinary Minor, and I think this looks like a wonderful educational opportunity. I am attaching the syllabus for the Pharmacy 200 "Rational and Irrational Use of Drugs" course. I saw Popat Patil's suggestions for changing the course content, and I do not agree with him. Adding pesticides at the expense of what I think is interesting material relative to non-medical use of drugs is not a good idea.

Lane

At 03:52 PM 11/28/2005, you wrote:

>Dear Colleagues,

>

>At long last, I think the proposal for this minor is almost ready to submit.

>The final steps will be to gather syllabi and concurrence forms from  
>all of the chairs/directors of courses listed on the minor and then to

>request for concurrence forms from any other appropriate units. The

>syllabus for the proposed introductory course is at the end of the  
>proposal. Please let me know if you have any comments/suggestions and

>also if appropriate, please let your chairs/directors know that I will  
>be contacting them for concurrence. Also, please let me know if I have

>left someone off the development committee listing on the first page.

>Thanks for your participation in this effort!

>

>Linda

>

>Linda G. Schoen

>Assistant Executive Dean

>The Colleges of the Arts and Sciences

>The Ohio State University

>105 Brown Hall

>190 West Seventeenth Avenue

>Columbus, OH 43210

>(614) 247-8277

>schoen.16@osu.edu

>

>

>

>



**The Ohio State University  
Colleges of the Arts and Sciences Program Concurrence Form**

The purpose of this form is to provide a simple system of obtaining departmental and college reactions to proposed development of and changes to academic programs. A letter may be substituted for this form.

An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

**A. Information from the academic unit *initiating* the request**

The Colleges of the Arts and Sciences 12/5/05  
Initiating Academic Unit Date

Forensic Science  
Program Title

Minor Undergraduate  
Program Type (Major or Major Track/Minor or Minor Track/Certificate) Level

Type of Request (Circle):  New Program     Program Change

Department of Psychology  
Academic unit asked to review the request

January 13, 2006  
Date response is needed

**B. Information from the academic unit *reviewing* the request should include a reaction to the proposal, including a statement of support or non-support (continued on the back of this form or a separate sheet, if necessary).**

The Department of Psychology is pleased to give its concurrence for  
the undergraduate interdisciplinary minor in Forensic Science.

**Signatures**

Psychology Department 12.08.05  
1. Name Position Unit Date

2. Name Position Unit Date

3. Name Position Unit Date

**The Ohio State University  
Colleges of the Arts and Sciences Program Concurrence Form**

The purpose of this form is to provide a simple system of obtaining departmental and college reactions to proposed development of and changes to academic programs. A letter may be substituted for this form.

An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

**A. Information from the academic unit *initiating* the request**

The Colleges of the Arts and Sciences 12/5/05  
Initiating Academic Unit Date

Forensic Science  
Program Title

Minor Undergraduate  
Program Type (Major or Major Track/Minor or Minor Track/Certificate) Level

Type of Request (Circle):  New Program     Program Change


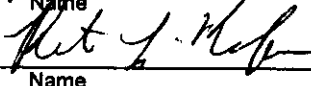
Department of Sociology  
Academic unit asked to review the request

January 13, 2006  
Date response is needed

**B. Information from the academic unit *reviewing* the request should include a reaction to the proposal, including a statement of support or non-support (continued on the back of this form or a separate sheet, if necessary).**

We strongly support the forensic science minor. Good luck.

**Signatures**

1.		Director, Undergraduate Studies Sociology	6-12-06
	Name	Position	Unit
2.		Chair	1/13/06
	Name	Position	Unit
3.			
	Name	Position	Unit
			Date

**The Ohio State University  
Colleges of the Arts and Sciences Program Concurrence Form**

The purpose of this form is to provide a simple system of obtaining departmental and college reactions to proposed development of and changes to academic programs. A letter may be substituted for this form.

An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

**A. Information from the academic unit *initiating* the request**

The Colleges of the Arts and Sciences 12/5/05  
 \_\_\_\_\_  
 Initiating Academic Unit Date

Forensic Science  
 \_\_\_\_\_  
 Program Title

Minor Undergraduate  
 \_\_\_\_\_  
 Program Type (Major or Major Track/Minor or Minor Track/Certificate) Level


Type of Request (Circle):  New Program     Program Change

Department of Speech & Hearing Science  
 \_\_\_\_\_  
 Academic unit asked to review the request

January 13, 2006  
 \_\_\_\_\_  
 Date response is needed

**B. Information from the academic unit *reviewing* the request should include a reaction to the proposal, including a statement of support or non-support (continued on the back of this form or a separate sheet, if necessary).**

This is an excellent interdisciplinary minor which should be of significant interest to a wide range of students  
 \_\_\_\_\_  
 and disciplines. I enthusiastically endorse this minor proposal.  
 \_\_\_\_\_

Signatures  9 December 2005  
 \_\_\_\_\_

1. Robert A. Fox Department Chair Sph/Hmg Science Date

2. Name Position Unit Date

3. Name Position Unit Date